



## CPC National

### Module 4 Page 1

Managing National Road Haulage Transport Operations. It is recommended that you spend 50 hours of study preparing for Module 4. In addition to taught hours, you will need to spend sufficient time studying independently. The study plan prepared by your learning provider should show what you will need to learn, and how long you should spend on this work.

You will need to use all of the information learned in Modules 1 & 2, and apply these to a scenario given for the examination. Tasks you will need to be prepared for include:

- É Deciding on a suitable type of business entity and explaining your choice.
- É Describing the process to set up different business entities
- É Evaluating and drawing up schedules of driver's hours, applying the laws concerning these and the working time directive to find problems.
- É Be able to calculate the cost of work to be carried out
- É Be able to work with, and compile budgets
- É Be able to show effective staff organisation structures, and comment on how efficient staffing can benefit the business
- É Be able to understand the principles of people management including recruitment, retention, developing and disciplining staff
- É Demonstrating the process of risk assessment and effective use of Insurance within the company
- É Issues relating to operator licensing, including the process to become licensed, changes and termination
- É How to make the working environment safe, including risk assessment and general health & safety issues
- É Choosing the most appropriate vehicle for the job



## CPC National

### Module 4 Page 2

- É Be able to design an efficient maintenance program, including systems, Procedures and policy
- É Be able to describe the process to load vehicles safely
- É Make plans to carry dangerous goods, foodstuffs or animals safely
- É Be able to describe the process required to become a qualified driver for heavy goods vehicles, and those carrying specialised loads
- É Be able to describe the procedure to be carried out following a road traffic accident 8 written answer questions, presented in two sections (Sections A and B) . you need at least 50% to pass overall (Section A questions have a higher pass mark of 65%, so concentrate on these first).

Each question should take approximately 15 minutes to answer, (the number of marks allocated to each question is shown on the examination paper).

Your answers must be comprehensive.

**Time Allowed:** 120 minutes

Responses to this examination will be handwritten in an answer booklet, your responses should always refer to the Scenario provided.

Section A = 50% of marks available.

Section B = 50% of marks available.

**Section A** has 4 questions, one from each of the following areas:

- Drivers hours, records and working time
- Costing
- Operator licensing
- Vehicle maintenance

**Section B** has 4 questions based on other areas of your learning.